



**Oregon State Elks Association
Vocational Grant
Application Form
2024-2025 Academic Year**

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VOCATIONAL GRANT PROGRAM INFORMATION

WHO MAY APPLY: Any prospective male or female residing within the jurisdiction of the Benevolent and Protective Order of Elks of U.S.A. who plans to pursue an eligible vocational/technical program beyond high school may file an application. All applicants must be citizens of the United States of America and a resident of Oregon on the date the application is filed. A high school Diploma or equivalent GED is not required. This application must be filed with the Oregon State Elks Association State Office on or before March first (3/1).

The definition of an eligible program will be comparable to that contained in the federal vocational legislation. It is defined as a two year or less vocational/technical program, culminating in an associate degree, diploma, or certificate, but less than a baccalaureate program (Bachelor's degree). **This grant MAY NOT be used if the student is pursuing a 4-year degree in their field.** A student must be enrolled full time at an approved accredited institution or program. If for some reason you do not meet these minimum criteria, you may petition the Oregon State Elks Scholarship Chairman found on the front of this application form. If permission is granted and the completed application is received by the deadline date, then the vocational grant committee will evaluate the application under the category of "special circumstances."

This Vocational Grant is a one-year award of \$2,000. Students may reapply if their program requires an additional year of education. A student cannot accept more than one Oregon State Elks Association scholarship/grant in an academic year.

All scholarships are in the form of a Certificate of Award issued by the office of the Oregon State Elks Association, conditioned upon the satisfactory enrollment of the student in a vocational/technical course of a two-year US American College or vocational/technical school. Upon receipt of a "Verification of Enrollment" completed by the proper school official, an Oregon State Elks Association check in the amount of \$2,000 will be forwarded to the school to establish a credit for the student.

The grant may be used for tuition, fees, books, and school supplies. It may be used only for the usual and required cost of applicant's planned course of study.

Applications are evaluated based on the information herein. Therefore, if after being notified of a grant, your course of study and/or attending school change, the grant may be withdrawn. If this does occur, notify the state office as soon as possible.

After completing this application, save a copy for your records. Return this completed application to the Oregon State Elks Association State Office at osea2@outlook.com by **March 1 at 11:59 pm.**

Vocational Grant available August 2, 2023 and will close March 1, 2024

All successful applicants will be notified by July 1 if they are the recipient of a grant.

Incomplete applications will not be judged. It is imperative that all information be accurate and detailed so that the judges can understand and properly evaluate the application.

GENERAL INSTRUCTIONS

Complete all sections of the application in full since incomplete ones will not be considered. Be sure to keep a copy for your records since the submitted ones will not be returned and become the property of the Oregon State Elks Association.

The following material must be provided in your application in the following order:

- a) Completed application
- b) Statement of goals and educational objectives, up to 2 pages
- c) Letter(s) of recommendation
- d) Full transcript if applicable
- e) List of Awards and Community Service if applicable
- f) Any other information that will be helpful in judging the application

The following areas are what the judges will be looking at on the applications. Each area will be scored, so it is important to have all your information clear and that it demonstrates your commitment to your education and your future.

MOTIVATION/RESPONSIBILITY: General worthiness, demonstrated achievement, industry, and goal setting/planning.

NEED: Demonstrated financial need, resourcefulness, thrift, and school cost analysis.

SKILLS/ABILITIES: Aptitude towards chosen vocation, work experience, and course work selection.

GRADES: High School and/or Vocational School records and test scores if applicable.

BROCHURE: Completeness, neatness, organization, accuracy, and compliance.

IMPORTANT: Applications with attachments received by the **Oregon State Elks Association State Office timestamped after March 1 at 11:59 pm deadline cannot be accepted.**

NOTE: This grant may not be used as a stepping-stone to a 4-year degree program.

VOCATIONAL GRANT APPLICATION FORM

Before applying, please review the steps on the previous pages. Incomplete applications will not qualify.

Name: _____ Email: _____

Address: _____ Phone: _____

City, State, Zip: _____

Date of Birth: _____ Place of Birth: _____ Age: _____ Sex: _____

US-American Citizen (Y/N) _____

If you are not an American citizen, give your place of naturalization:

_____ Date: _____

High School Attended/Attending: _____ Cum/GPA: _____

Address: _____ Year graduated/graduating: _____

Issuing school: _____

I certify that the information in this application is true. Date: _____ Applicant's initials: _____

This application is to be submitted electronically to the office of the Oregon State Elks Association. It will then be sent on to the State Scholarship Committee for further review.

**ALL INFORMATION IS STRICTLY CONFIDENTIAL AND ONLY AVAILABLE TO
INDIVIDUALS ASSOCIATED WITH THE VOCATIONAL GRANT PROGRAM**

Junior/Community College/Vocational School selected: _____

Address: _____ City: _____ State: _____

At completion, I will receive: Diploma/Certificate _____ Associate Degree: _____

Length of 1st year program: Months _____ Begins: _____ Ends: _____

Length of 2nd year program: Months _____ Begins: _____ Ends: _____

Significant Employment record: (Company/Specific duties/Employment dates)

Significant Activities and Positions of Responsibility: (School)

Significant Activities and Positions of Responsibility: (Non-School)

Although this award cannot be used for general living expenses such as apartment rent, mortgage payments and insurance payments, automobile expenses or childcare costs, by recognizing how these effect your budget we ask that you indicate these expenses so we can fully assess your need.

<u>ANTICIPATED YEARLY BUDGET:</u>	<u>1stYear</u>	<u>2ndYear</u>
Tuition and related fees:	_____	_____
Books and Supplies:	_____	_____
Room & Board: On _____ Off _____ Campus	_____	_____
Transportation:	_____	_____
Other: Please list _____	_____	_____
TOTAL OF ABOVE	_____	_____
LESS ANTICIPATED INCOME:		
Parent's contribution:	_____	_____
Student's contribution: (Savings/Gifts/Work)	_____	_____
Known or Anticipated Scholarship monies:	_____	_____
Known or Anticipated Grant/Loans monies:	_____	_____
Known or Anticipated Work Study monies:	_____	_____
Part-time College Employment income:	_____	_____
TOTAL OF ABOVE	_____	_____
AMOUNT NEEDED TO BALANCE YOUR YEARLY BUDGET:	_____	

Other student aid is available, and we hope that you have been able to access FAFSA and other programs to support your goals.

Date the Free Application for Federal Student Aid form was mailed to the processor: _____

FAFSA reports received: Y N Did your FAFSA reports indicate that you were eligible to receive Federal Pell Grant monies? Y N List the name types (Pell, work study, loans, etc) and amounts of your assistance listed in the awards package received from the principal school you plan to attend:

Total institutional award package: _____

Indicate other scholarships/amounts for which you have made application: Mark Y if award received.

COMPLETE ONE SECTION BELOW:

Unmarried dependent on parents or married

TO BE COMPLETED BY UNMARRIED APPLICANT WHO RESIDES WITH OR IS DEPENDENT ON THEIR PARENTS

Father's name: _____ Age: _____ Occupation: _____

Mother's name: _____ Age: _____ Occupation: _____

Father's annual/projected income before taxes: \$ _____

Mother's annual/projected income before taxes: \$ _____

Parent's other taxable/non-taxable income not included above: \$ _____

(Include pensions/social security/investments/savings/etc.)

Applicant's annual/projected income before taxes: \$ _____

Applicant's other taxable/non-taxable income not included above: \$ _____

GROSS INCOME (Total of above) \$ _____

Number of dependents (Excluding mother and father) _____

Number of dependents attending college/vocational school next year: _____

Medical/dental expenses projected to not be covered by insurance: \$ _____

Explain any unusual circumstances that are known/anticipated to increase or decrease your financial picture

**TO BE COMPLETED BY MARRIED INDIVIDUAL
OR STUDENT LIVING INDEPENDENTLY**

Applicant's marital status: Single: ___ Married: ___ Divorced: ___ Other: _____

Spouse's Name: _____ Age: _____ Occupation: _____

Applicant's annual/projected income before taxes: \$ _____

Spouse's annual/projected income before taxes: \$ _____

Other taxable/non-taxable income not included above: \$ _____

GROSS INCOME (Total of above) \$ _____

Number of dependents (Excluding self and spouse) _____

Number of dependents attending college/vocational school next year: _____

Medical/dental expenses projected to not be covered by insurance: \$ _____

Explain any unusual circumstances that are known/anticipated to increase or decrease your financial picture